

## Chapter 9

### Activity 6: Cash Handling

In this activity you will complete the closing store procedures and banking procedures three times. The first time you'll shadow the more experienced Opener; the second time you'll do it together and the third time, the Opener will shadow you.

1. Complete the banking paperwork
2. Make the deposits

What questions, or struggles do you have completing the cash handling procedures?

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What is biggest challenge you face completing the banking paperwork? How can you improve?

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First time:

Cash Handling Procedures	Completed Score (1-5)	Instructor Initials/ Date	Notes
Opening			
Shift Change			
Closing/deposits			

Second time:

Cash Handling Procedures	Completed Score (1-5)	Instructor Initials/ Date	Notes
Opening			
Shift Change			
Closing/deposits			

Third time:

Cash Handling Procedures	Completed Score (1-5)	Instructor Initials/ Date	Notes
Opening			
Shift Change			
Closing/deposits			