

## Chapter 10

### Lesson Plan 3: Performance Management

Day:

Lesson: #

<b>Lesson 1:</b>		
<b>Time</b>	<b>Instructions</b>	<b>Materials Needed</b>
30 minutes		
Learning Objectives	TLW explain and demonstrate how to complete the performance management forms for employees	Pg. 1 content
Activities	<ol style="list-style-type: none"><li>1. Review the materials</li><li>2. Discuss what performance management is; why we use it.</li><li>3. write a review</li><li>4. Review the</li></ol>	Workbook/content; pg. 1
Wrap Up/ Reflection	Discuss with trainer the risks and rewards of the performance management system.	Write in workbook
Assessment	test	Quiz
Notes & Check for Understandin g		